

Reserve at Dishman Hills
Homeowners Association Meeting Minutes
September 21, 2016

Present: Board Members: Leo Lang, Jon Bockstruck, Deanne Langreder, Dee Spilker

Guest: Sheri Poulson

Guest Speakers: Venus Delcambre-Morris, Neighborhood Watch Coordinator SCOPE Program Assistant; Officer Morris, Spokane County Sheriff Office

Call to Order: The meeting was called to order at 6:30 pm on August 10, 2016 at the home of Leo Lang.

With having the guest speakers at this meeting, the agenda items were postponed with the exception of the Treasurer position on the board and contracts for the coming year.

Reading of Minutes: The August and September, 2016 meeting minutes postponed until the October meeting.

Financials: The financial report was postponed until the October meeting.

NEW BUSINESS:

Treasurer Board Position: With the resignation of Stacy Kuhn, the Board invited Sheri Poulson to the meeting with interest of filling the position. The position would be filled until the end of the year as the Treasurer position is one of three for renewal for the coming new term. Duties of the treasurer is to review the financial reports, talk to the HOA management team if necessary, review documents as necessary, keeping track of where we stand with funds, if concern is noted on costs, then follow up to investigate the reasoning. Discussion was held between board members and Sheri regarding the treasurer board position. Motion received to appoint Sheri Poulson as Treasurer, seconded and motion approved.

Contracts: All bids for contracts (snow removal, garden/landscape) should be turned in by the end of the month for consideration for the coming year.

Annual Meeting: The annual meeting will be held on Wednesday, December 7 starting at 6:30 pm. Location to be determined.

Newsletter: We will be producing a newsletter regarding Neighborhood Watch: Experience in starting a neighborhood watch; interest; what can we do to make it better; safety for homes and self; phone tree. This will be discussed further at the annual meeting in December.

Next Meeting: The October meeting will be held on Wednesday, October 19th, at 6:30 pm at Leo's home.

Presentation by Venus Delcambre-Morris, Neighborhood Watch: A presentation/discussion was held regarding neighborhood watch. Tips were shared in regard to safety such as sensors in the area which would signal when there is movement; the Ring Doorbell; lighting, camera/motion sensors in the back

yards which would signal lights to go on; more lighting at the front entrance; any dark areas, increase the lighting. Call Crime Check if someone is loitering. Alert neighbors to report any suspicious activity to Crime Check, get an incident number each time called. Be aware of bikes will people wearing backpacks. To set up a Neighborhood Watch, first step is to have a Neighborhood Watch Captain. The Captain would invite new people in, make sure information is out, and set up a phone tree. Any problems, first call is to Crime Check and then Neighborhood Watch Captain who would get the information out to everyone...what to watch for, check doors, etc. Neighborhood Watch would be happy to present to the neighborhood. The presentation is about one and a half hours and then they would answer questions.

Meeting adjourned at 8:03 pm. Motion made, seconded, and approved for adjournment.